Parent Volunteers

CRIMINAL HISTORY CHECK REQUIREMENTS

All parents wishing to volunteer must complete the criminal history check.

LISD started a new volunteer background check in September, 2009. Parents that were approved September 2009 only need to do STEP ONE every fourth year, because this check is good for three years. Every volunteer will need to do STEP TWO each year. Please complete this process now if you think you may want to be a volunteer at anytime this year. We will not add volunteers after November unless they are new to Lamar.

STEP ONE: Complete Criminal History Check at www.lisd.net, go to drop down menu **Parents**, select: **Volunteer**. Read this page carefully then select: **Apply Now** at the bottom of the page. Once completed, the clearing process will take at least 3 to 4 weeks to complete.

STEP TWO: Once individuals have been cleared, you must give your **full legal name, and zip code** to the band booster vice-president Marlena Beaver. vp1@lamarmsband.org

NOTE: Even though parents have been cleared through LISD at another school their information (**legal name** and zip code) must be submitted to Mrs. Lewis to check against the LISD master list.

STEP THREE: Once Mrs. Lewis has checked each individual name, she will give Mr. Hanna a list of approved volunteers/chaperones for our use.

Be mindful of the number of weeks to get new applicants through the system. We cannot use any individual for chaperoning until all steps have been complete.

IMPORTANT NOTE: Even if you are cleared by LISD, only names on the LAMAR MS approved list will be able to volunteer for band activities.

For questions, contact:
Marlena Beaver vp1@lamarmsband.org or 469.964.6377